



BYOT (BRING YOUR OWN TECHNOLOGY) POLICY

1. DEFINITION OF "TECHNOLOGY"

For purposes of BYOT, "Technology" means privately owned wireless and/or portable electronic hand held equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, Personal Digital Assistants (PDAs), hand held entertainment systems or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing etc.

2. INTERNET

When required, students may only use their own personal internet connectivity devices. No access will be granted to the Ashton International College Network (Wireless or Wired). Any unauthorised access will be liable to disciplinary action. While on campus students may only utilise their connectivity to complete the prescribed task, under supervision.

3. SECURITY AND DAMAGES

Responsibility to keep the device secure rests with the individual owner. Ashton International College is not liable for any device stolen or damaged on the campus. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal items that are impacted in similar situations. It is recommended that skins (decals) and other custom touches are used to physically identify devices from others. Additionally, protective cases for technology are encouraged.

4. BYOT STUDENT AGREEMENT

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic device while at school. If abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole. Students and parents/guardians participating in BYOT must adhere to the Student Code of Conduct, as well as all Ashton International College policies, particularly Computer Usage Policies.

Please read the following carefully:

- The student provides his/her own device only on the days and in the subject where a device is required.
- The student takes full responsibility for his or her device and keeps it with himself or herself at all times. The school is not responsible for the security of the device.
- Must be in silent mode while on the school campus or handed in at the Main Office for safekeeping.
- May not be used to cheat on assignments or tests, or for non-instructional purposes (such as making personal phone calls and text/instant messaging)
- May not be used to record, transmit or post photographic images or videos of a person, or persons, on campus during school activities and/or hours.
- The student accesses only files on the computer or internet sites which are relevant to the classroom curriculum where the teacher has requested students to use a device. Games are not permitted.
- The student complies with the teacher's request to shut down the computer or close the screen and no further use of the device is had unless otherwise stated by a teacher.

- The student acknowledges that the school's network is out of bounds and attempting to have or forcefully gain access is prohibited and is punishable.
- The student understands that purposefully bringing on premises or infecting any other devices with a Virus, Trojan or programme designed to damage, alter, destroy or provide access to unauthorised data or information is in violation of the CUP and will result in disciplinary action.
- The student realises that processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the CUP and will result in disciplinary action.
- The school has the right to collect and examine any device that is suspected of causing problems or is the source of an attack or virus infection or is suspect of contravening any school rule.
- The student realises that printing from personal devices will not be possible at school.
- The device is charged prior to bringing it to school and runs off its own battery while at school.
- I understand and will abide by the above policy and guidelines. I further understand that any violation is unethical and may result in the loss of my network and/or technology privileges as well as other disciplinary action.

Name of student: _____

Student's Signature: _____ Date: _____

Name of Parent/Guardian: _____

Parent/Guardian's Signature: _____ Date: _____

